



# Ontario Hooking Craft Guild Teacher Training Education Programme Application

Please complete the following application.  
 Return with a written and signed letter from your sponsor  
 (an active OHCG teacher) and a non-refundable  
 registration fee of \$50.00 in cheque or money order  
 payable to:  
 OHCG Teachers' Branch – T.T.E.C.

Mail to:  
 Sue Perry, Chair,  
 Teacher Training Education Committee  
 366 Emerald Street  
 Kingston, Ontario  
 K7P 3E1

| Name:                                                                                                                                                                                                                                                       |                                                          |                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------|
| Mailing Address:                                                                                                                                                                                                                                            |                                                          |                                                                                     |
| Tel. #/Area Code:                                                                                                                                                                                                                                           |                                                          | Email:                                                                              |
| How many years have you been hooking: <input type="checkbox"/> 1-3 yrs. <input type="checkbox"/> 3-5 yrs. <input type="checkbox"/> 5-10 yrs. <input type="checkbox"/> over 10 yrs.                                                                          |                                                          |                                                                                     |
| Are you a paid-up member of the OHCG? <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                              |                                                          | Membership No.:                                                                     |
| Sponsor's Name:                                                                                                                                                                                                                                             |                                                          | Sponsor's Letter Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If there is no sponsor available, the applicant is to contact the TTEC Chair.                                                                                                                                                                               |                                                          |                                                                                     |
| I have taken a Fine Shading Course from an accredited Rug Hooking Instructor <input type="checkbox"/> Yes <input type="checkbox"/> No<br><i>Please indicate the name of the teacher and the date of completion:</i><br>Instructor's Name: _____ Date: _____ |                                                          |                                                                                     |
| <i>Please list 3 other rug hooking courses which you have taken:</i>                                                                                                                                                                                        |                                                          |                                                                                     |
| Course Name                                                                                                                                                                                                                                                 | Name of Accredited Traditional<br>Rug Hooking Instructor | Date                                                                                |
|                                                                                                                                                                                                                                                             |                                                          |                                                                                     |
|                                                                                                                                                                                                                                                             |                                                          |                                                                                     |
|                                                                                                                                                                                                                                                             |                                                          |                                                                                     |
| Please explain why you want to become a rug hooking teacher (use back of form if required)                                                                                                                                                                  |                                                          |                                                                                     |
| What aspect of rug hooking interests you the most? Why?                                                                                                                                                                                                     |                                                          |                                                                                     |
| Tell us what other experiences you have had (professional or leisure) which would contribute to your becoming an effective rug hooking teacher                                                                                                              |                                                          |                                                                                     |

# Ontario Hooking Craft Guild Teacher Training Education Committee Entrance and Accreditation Requirements

## Admission Requirements

### **An applicant must:**

1. Be a member of the Ontario Hooking Craft guild
2. Have a minimum of three years hooking experience
3. Have completed a fine shading floral pattern that features beginner shading techniques (to include mock and finger shading of leaves, and finger shading of flowers with swatches). Pattern is to include at least 3 of the 5 beginner shaded flowers (rose, morning glory, pansy, lily or a daisy). This piece is to have been completed in the past 5 years.
4. Have a sponsor who is prepared to play an active role in the application and certification process.
5. Have submitted the pre-admission requirements as listed below.

## Pre-admission Submissions to the TTEC Committee

1. A hooked small leaf sampler (details will be sent to the applicant) illustrating mock and fine shading.
2. A signed letter of sponsorship by an active OHCG Teacher.
3. A portfolio which demonstrates experience in many styles of rug hooking (wide-cut, fine-cut, pictorial, oriental, geometric, etc). The portfolio should consist of photographs of a variety of rugs, accompanied by details as to the designer, teacher, cut used, size of piece, date completed and close-ups of a variety of finishes. This can be submitted electronically or provided in person for review by the committee.
4. Have completed a minimum of three rug hooking courses of different subject matter, preferably from different Accredited Traditional Rug Hooking teachers. Proof can be in the form of a certificate from the course or a letter from the teacher. A photo and size of each piece hooked at the courses is required. (The completed pieces may be contained in the portfolio as mentioned above.)
5. Provide a letter of introduction or resume to the TTEC Committee.
6. Submit a completed application and a cheque for \$50.00 payable to the OHCG Teachers' Branch. This deposit is non-refundable

## Accreditation Requirements

Candidates must complete the following to become certified teachers:

1. A TTEC approved dye course, with supporting samples, and a course completion certificate
2. **2 days on how to teach shading** to include fine cut swatches and wide cut dip dye wool usage.
  - a. Each candidate will teach their assigned hooked flower to their fellow candidates.
  - b. Will pencil shade then hook a wide cut pear in dip dye wool
  - c. Will prepare a shading chart for swatch usage for another flower (not previously assigned)
  - d. Prior to class a leaf sampler and the assigned flower has to be completed and sent in for evaluation so each candidate is prepared for their teaching day.
3. **2 days of original wide-cut/primitive design**. Each candidate will design 2 versions of the same motif and start to hook one as a wide cut rug and one in the primitive style in class.
  - a. The supporting teaching notes and a lesson plan developed for your piece will be handed in as part of the candidate's submission.
  - b. Prior to class, each candidate will prepare a presentation on their favourite wide cut rug and provide a handout for the class on a topic related to the difference between wide cut and primitive, design concepts, colour planning, hooking techniques and different methods of finishing.
4. **2 days of Teaching Theory** including such topics as planning lessons, developing course outlines, classroom organization and management.
  - a. Prior to class, candidates will be expected to develop and submit a detailed lesson plan for a 3 day Advance Hooking Course (pattern will be assigned).
  - b. In class, candidates present their lessons plans to the instructor and their peers. They will also work as a group to develop a course outline for either an Open class or a Beginners Course.

This course may be longer if performed by a community college.

**NOTE:** If courses are being run at a school or hotel, the cancellation policy of the facility applies. Depending on the format of the course (live or virtual) length may vary.

## Submissions Required for Accreditation

**There are five (5) modules to be completed to receive accreditation.**

**Module 1: All Pre-Admission submissions and proof of a dye class attendance.**

**Module 2: Three hooked pieces assigned during the programme must be submitted:**

- Wide-cut/Primitive original design hooked piece started at the TTEC workshop, together with teaching notes and lesson plan (min. 255 sq inches)
- 1 fine-shaded assigned flower including samples of the swatch used (min 8” square)
- 1 wide-cut fruit hooked including samples of the dip-dye used (min 8” square)

**Module 3: Three samples of finishing techniques knowledge:** (one of which will be on the wide-cut / primitive design and one on your shaded flower and one on your shaded fruit).

Finishing techniques may include:

- Whipped and bound to back (with tape)
- Rolled and whipped to front or back
- Show binding
- Crocheted edges, braiding, etc.

**Module 4: Advanced Shading Samples**

- 1 fine-shaded advanced flower pencil shaded and charted using swatches (choices are: Lilac/Butterfly bush, Poppy, Iris, Tulip, Peony, or Queen Anne’s Lace)

**Module 5: Teaching Technique Assignment & Presentation Notes**

- Submit the teaching course outline for the 3 day Advanced Hooking course
- Submit a detailed outline for a Beginner workshop or an Open Class
- Submit presentation notes from assignment in Wide Cut/Primitive module

## Sponsor Acknowledgement Information:

Thank you for your referral to the Teachers Training Education Programme. As a sponsor, you are agreeing to be available to assist the applicant, \_\_\_\_\_, in areas where further mentoring may be required after discussion with the TTEC Director or Committee member while the candidate is still enrolled in the programme.

Please provide us with the following information:

1. I have known the applicant for \_\_\_\_ years and am continually in contact with him/her. The applicant has expressed a desire to teach rug hooking and become a certified rug hooking teacher with the Ontario Hooking Craft Guild – Teachers’ Branch certification programme and I support the decision.
2. The applicant is experienced in ALL STYLES OF RUGHOOKING and has taken a TTEC approved dye course dye class at a recognized rug school.
3. The applicant has taken instructions from at least two different teachers: List the teachers she/he studied with since you have known him/her and the school or classes attended.

Teachers:

\_\_\_\_\_

Classes & School:

\_\_\_\_\_

4. I am an active OHCG Accredited Teacher and sign this knowing the above applicant meets all the requirements stated above.

Sponsors’ Signature:

Date:

\_\_\_\_\_

Sponsor’s Name: *[Please Print]*

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_