



Ontario Hooking Craft Guild Teacher Training Education Programme Application

Please complete the following application.
Return with a written and signed letter from your sponsor (an active OHCG teacher) and a cheque or money order in the amount of \$50.00 (non-refundable) payable to:
OHCG Teachers' Branch – T.T.E.C.

Mail to:
Jayne Nevins, Chair,
Teacher Training Education Committee
19 Todd Road,
Ajax, ON L1T 4C6

Name:		
Mailing Address:		
Tel. #/Area Code:		Email:
How many years have you been hooking: <input type="checkbox"/> 1-3 yrs. <input type="checkbox"/> 3-5 yrs. <input type="checkbox"/> 5-10 yrs. <input type="checkbox"/> over 10 yrs.		
Are you a paid-up member of the OHCG? <input type="checkbox"/> Yes <input type="checkbox"/> No		Membership No.:
Sponsor's Name:		Sponsor's Letter Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
If there is no sponsor available, the applicant is to contact the TTEC Chair.		
I have taken a Fine Shading Course, in accordance to the OHCG TTEC fine shading manual, from an accredited OHCG Instructor <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please indicate the name of the teacher and the date of completion:</i> Instructor's Name: _____ Date: _____		
<i>Please list 3 other rug hooking courses which you have taken:</i>		
Course Name	Name of Accredited Traditional Rug Hooking Instructor	Date
Please explain why you want to become a rug hooking teacher (use back of form if required)		
What aspect of rug hooking interests you the most? Why?		
Tell us what other experiences you have had (professional or leisure) which would contribute to your becoming an effective rug hooking teacher		

Ontario Hooking Craft Guild Teacher Training Education Committee Entrance and Accreditation Requirements

Admission Requirements

An applicant must:

1. Be a member of the Ontario Hooking Craft guild
2. Have a minimum of three years hooking experience
3. Have completed a fine shading course consisting of the rose, a morning glory, and a daisy with a variety of shaded leaves, in accordance to the OHCG Teachers' Branch TTEC fine shading manual. This is not to be your first beginner shaded piece.
4. Have a sponsor who is prepared to play an active role in the application and certification process.
5. Have submitted the pre-admission requirements as listed below.

Pre-admission Submissions to the TTEC Committee

1. A hooked small leaf sampler (details will be sent to the applicant) illustrating mock and fine shading.
2. A signed letter of sponsorship by an active OHCG Teacher.
3. A second completed rug for viewing by the committee - the student's choice.
4. A portfolio which demonstrates experience in many styles of rug hooking (wide-cut, fine-cut, pictorial, oriental, geometric, etc). The portfolio should consist of photographs of a variety of rugs, accompanied by details as to the designer, teacher, cut used, size of piece, date completed and close-ups of a variety of finishes.
5. Have completed a minimum of three rug hooking courses of different subject matter, preferably from different Accredited Traditional Rug Hooking teachers. Proof can be in the form of a certificate from the course or a letter from the teacher. A photo and size of each piece hooked at the courses is required. (The completed pieces may be contained in the portfolio as mentioned above.)
6. Provide a letter of introduction or resume to the TTEC Committee.
7. Submit a completed application and a cheque for \$50.00 payable to the OHCG Teachers' Branch. This deposit is non-refundable

Accreditation Requirements

Candidates must complete the following to become certified teachers:

1. A TTEC approved dye course, with supporting samples, and a course completion certificate
2. **2 days on how to teach shading** to include fine cut swatches and wide cut dip dye wool usage.
 - a. Each candidate will teach their assigned hooked flower to their fellow candidates.
 - b. Prior to class a leaf sampler and the assigned flower has to be completed and sent in for evaluation so each candidate is prepared for their teaching day.
3. **2 days of original wide-cut design.** Each candidate will design and start to hook a wide cut rug in class.
 - a. The supporting teaching notes and a lesson plan developed for your piece will be handed in as part of the candidate's submission.
 - b. Prior to class, each candidate will be assigned one topic to present to their peers. Topics may include the difference between wide cut and primitive, design concepts, colour planning, techniques for hooking wide cut, different methods of finishing, etc.
4. **2 days of Teaching Theory** including such topics as planning lessons, developing course outlines, classroom organization and management.
 - a. For class, candidates will be expected to submit and present, to their instructor and peers, a detailed outline for a 4 day Beginners Course.
 - b. The information gleaned from this class will be used to address the final teaching technique assignment, required to be submitted for accreditation. This course may be longer if performed by a community college.

NOTE: If courses are being run at a school or hotel, the cancellation policy of the facility applies.

Submissions Required for Accreditation

There are five (5) modules to be completed to receive accreditation.

Module 1: All Pre-Admission submissions and proof of a dye class attendance.

Module 2: Four hooked pieces assigned during the programme must be submitted:

- Wide-cut original design hooked piece started at the TTEC workshop, together with teaching notes and lesson plan (min. 255 sq inches)
- 1 fine-shaded assigned flower including samples of the swatch used (min 8” square)
- 1 wide-cut fruit hooked including samples of the dip-dye used (min 8” square)
- Leaf sampler (min. 5 “ square)

Module 3: Three samples of finishing techniques knowledge: (one of which will be on the wide-cut design and one on your shaded flower and one on your shaded fruit).

Finishing techniques may include:

- Whipped and bound to back (with tape)
- Rolled and whipped to front or back
- Show binding
- Crocheted edges, braiding, etc.

Module 4: Advanced Shading Samples

- 1 fine-shaded advanced flower pencil shaded and charted using swatches (choices are: Lilac/Butterfly bush, Poppy, Iris, Tulip, Peony, or Queen Anne’s Lace)
- Another fruit piece pencil shaded and charted using dip dye (candidates choice)

Module 5: Teaching Technique Assignment & Presentation Notes

- Submit the updated teaching outline for the four day beginner course
- Submit a detailed outline and daily lesson plan for a three day workshop on an assigned pattern (to be distributed to student after completing the Teaching Technique day)
- Submit presentation notes from assignment in Wide Cut module

Sponsor Acknowledgement Information:

Thank you for your referral to the Teachers Training Education Programme. As a sponsor, you are agreeing to be available to assist the applicant, _____, in areas where further mentoring may be required after discussion with the TTEC Director or Committee member while the candidate is still enrolled in the programme.

Please provide us with the following information:

1. I have known the applicant for ____ years and am continually in contact with him/her. The applicant has expressed a desire to teach rug hooking and become a certified rug hooking teacher with the Ontario Hooking Craft Guild – Teachers’ Branch certification programme and I support the decision.
2. The applicant is experienced in ALL STYLES OF RUGHOOKING and has taken a TTEC approved dye course dye class at a recognized rug school.
3. The applicant has taken instructions from at least two different teachers: List the teachers she/he studied with since you have known him/her and the school or classes attended.

Teachers:

Classes & School:

4. I am an active OHCG Accredited Teacher and sign this knowing the above applicant meets all the requirements stated above.

Sponsors’ Signature:

Date:

Sponsor’s Name: *[Please Print]*

Mailing Address

City: _____ Prov: _____ Postal: _____

Email: _____

Phone: (_____) _____ - _____