

OHCG Area Report Form 2014/15

Date:	Area Number:	Branch Name in full:
Branch Contact Name: Branch Town/City/Area:		Email: Phone:
Area Rep: Name:		Email: Phone:
Please fill out all branch information in FULL, even if no changes, just as it should appear in the newsletter. Pls <i>highlight</i> changes.		

Individual Branch News: Please limit report to one paragraph. Try to include items that would interest other rug hookers about the craft. Things of interest would be exhibitions held, events pertinent to rug hooking that happened within your branch, displays about rug hooking that took place in your community with your members, regular meeting dates held by each branch (great news for newbies!). Accompanying photographs must be high resolution; rugs & people identified, please. See newsletter page on the OHCG website at ohcg.org for details. **SEND REPORT TO YOUR AREA REP, PLEASE!**

Keep in mind that the newsletter will not be out until 6-8 wks after your report.

Upcoming Events. Instead of including this information in your area reports, please list any upcoming events in this section and they will then be included in the **Upcoming Events** section of the newsletter and online. It's so much easier to check out the listing by date and then choose to attend something of interest by listing this way. Contact information should be included and the information should be brief. Interested rug hookers will contact the person responsible for more information. *Stale dated events will not likely appear in the newsletter but will be entered online where possible.* Photos for Facebook are good!

Date

Sunshine Corner (Best Wishes, Get Well, Congratulations, etc.) This will not be included in your area reports, instead there will be a separate section for this listing, where a poem or reading might be appropriate. **Please include the names of the people you wish to include here:**

In Remembrance (a quiet pause to remember those who have passed) Similar to the **Sunshine Corner**, names will be listed with a brief message. **Please list names of the people you wish to remember here:**