

BRANCH DISPLAY REGISTRATION

REGISTRATION DEADLINE: MARCH 15, 2018

Ottawa Conference and Event Centre
200 Coventry Rd.
Ottawa, ON K1K 4S3

****Hosted by Ottawa Olde Forge and other Area 1 branches***

The display area features black drapes and carpeted floor. All hanging hardware is supplied but branches must bring their own easels, if required for display purposes. A drop cloth is recommended if you wish to display some rugs on the floor. A three-rung step-stool would also be useful. You will receive detailed instructions with confirmation.

All work for exhibit must be: the work of an OHCG member; completely finished; not shown at a previous Annual.

Set-up: Noon – 3 pm, Fri. May 4

Take-down: 3:15 – 4:30 pm, Sun. May 6

For security reasons, no more than three people are allowed in to take down the branch display. The names of these people must be provided to the Display Coordinator in advance, and only they will be permitted in the room during dismantling.

Maps and additional information will be sent with your confirmation letter.

Branch name: _____ Branch contact person: _____
Phone: _____ Email: _____

Number of 8' (wide) X 8' (high) X 5' (deep) sections requested: _____

Names of persons taking down branch display:

2018 OHCG Annual displays contact:

André Pinard
1008 Broken Oak Dr., Ottawa, ON K1C 2W7
apinard@rogers.com; 613-837-3067

For confirmation of this registration, please include a self-addressed, stamped envelope or provide your email address.



Photographs: Photographs will be taken of the hooked items on display throughout the Annual. Some of these may be published in OHCG newsletters, on the OHCG website and possibly elsewhere, with appropriate artist credit noted.